

# Substitute Personnel & Business Services

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## **Temporary and/or Direct Placement Services**

- ♦ **With Substitute Personnel & Business Services, you can reduce your overhead and improve productivity by employing people in direct response to the cycles of your business. Your company info, and staffing needs are all that are needed to get you started.**



No Long-Term Commitment Required.  
**CALL TODAY FOR A QUOTE!**

## **Other benefits realized from using Substitute Personnel & Business Services are...**

- ✂ **NO WORKER'S COMP TO CARRY!**
- ✂ **NO PAYROLL TO DO!**
- ✂ **NO PAYROLL TAXES TO PAY!**
- ✂ **NO UNEMPLOYMENT INSURANCE TO PAY!**
- ✂ **NO W-4'S / DE-4'S FORMS TO PROCESS!**
- ✂ **NO 1-9'S!**
- ✂ **NO DE-34'S!**
- ✂ **NO EMPLOYEE RECORDS TO TRACK!**
- ✂ **NO STATE OR FEDERAL QUARTERLY/ ANNUAL REPORTS TO PREPARE!**
- ✂ **NO BENEFITS TO PAY!**
- ✂ **NO TIME SPENT INTERVIEWING!**
- ✂ **NO ADVERTISING COSTS!**
- ✂ **NO RISK AT ALL!**



## **Other Business Services we offer...**

- ♦ **NOTARY PUBLIC**
- ♦ **FAXES**
- ♦ **COPIES**
- ♦ **PAYROLL SERVICE**
- ♦ **BUSINESS CARDS, LABELS**
- ♦ **LAMINATING, CUSTOM INK STAMPERS**
- ♦ **TYPING, LAYOUT, DESIGN AND LASER PRINTING**
  - Bids/Proposals, Contracts, Legal Papers, & Typing Certificates

**As a professional personnel service serving the Lake Tahoe Basin since 1976, we offer you experienced and qualified people to meet your every business needs.**

**Your satisfaction is guaranteed!**

Proudly involved in our community:

ST Chamber of Commerce - Lake Tahoe Kiwanis Club - Tahoe Area Coordinating Council for the Disabled - Area Board III  
Easter Seal Society of Nevada - Tahoe Basin Fire Safety Council - Tahoe Senior Plaza - Special Olympics - Boys & Girls Club